



**Agreement for Double-Degree Programmes
between the
Azerbaijan Technological University, Azerbaijan
and the
META University, Kazakhstan**



**Article 1
Objective**

Azerbaijan Technological University and **META University** hereby offer their undergraduate and postgraduate students the opportunity to participate in Double-Degree Programmes.

These programmes allow students to attain two academic degrees, one in **Kazakhstan**, conferred by the **META University**, and one in **Azerbaijan**, conferred by **Azerbaijan Technological University**, based on the mutual recognition granted by each University of the ECTS credits obtained by the students at the host University, following an individual study plan previously agreed upon by both universities in accordance with the principles of parity, reciprocity and proportionality.

**Article 2
First-cycle programmes**

1. To confer a first-cycle double degree, both universities agree to the following:
 - a) To host first-cycle students from the other University during at least two semesters, in compliance with the condition set forth under paragraph 2 Art. 2 below;
 - b) To offer students a study plan with courses and consultations, totalling at least 60 ECTS credits, taking into account the studies already completed at the home University;
 - c) To recognise all the ECTS credits obtained by the student at the host University, in the framework of this programme;
 - d) To award the applicable degree with the same requirements that have to be met by their own students, provided they have obtained at least 60 ECTS credits at the host University, in accordance with the study plan mentioned under paragraph 1 b), Art. 2 above, after obtaining a positive evaluation from the defense of the diploma thesis, prepared and defended in accordance with the rules set forth in Article 4.
2. Only the students who have successfully completed course units corresponding to at least 60 ECTS credits at their home University will be allowed to take part in this programme.
3. An undergraduate student of Azerbaijan Technological University who, during his first cycle studies, has obtained 180 ECTS credits during a 6-semester programme, at least 210 ECTS credits during a 7-semester programme and at least 240 ECTS credits during an 8-semester programme, including at least 60 ECTS credits during undergraduate studies at META University will be awarded the degree of bachelor in Design by META University and a degree of bachelor in Design by Azerbaijan Technological University upon successful completion of the undergraduate programme at Azerbaijan Technological University.

Article 3

Second-cycle programmes

1. To confer second-cycle double degrees, both universities agree to the following:
 - a) to host second-cycle students from the partner University during at least one academic semester, in compliance with the conditions mentioned under paragraph 2, Art.2 below;
 - b) to offer students a study plan with subjects and tutorials delivered in English equal to at least 30 ECTS credits, taking into account the studies already completed at the home University;
 - c) To recognise all the ECTS credits obtained by the students at the host University, in the framework of this Programme;
 - d) To award the applicable degree with the same requirements that have to be met by their own students, provided they have obtained at least 30 ECTS credits at the host University, in accordance with the study plan mentioned under paragraph 1b), Art.3, above.

Article 4

Study cycles

1. Every year both universities will decide which first/second-cycle study programmes adapted to the European Higher Education Area will be offered in the framework of this programme.
2. Every cycle of study will be regarded as individual cycle of study by both Universities.
3. A specific detailed Agreement will be signed for each double degree programme, defining the curriculum and the rules to be followed by the students of both Universities, in particular:
 - a) a number of semesters to be completed and the number of ECTS credits to be obtained;
 - b) the description of a grading scale used at Partner University (along with the way of relating both grading systems to each other), and the criteria of grading for the diploma examination;
 - c) compliance reports of course-related learning outcomes and course description cards;
 - d) required terms and dates, and the list of documents to be submitted from the enrolled students;
 - e) details of a diploma examination.

Article 5

Issuing diplomas

1. Students participating in a study programme under this Agreement prepare one diploma thesis. The thesis must meet the thesis requirements of both universities.
2. Thesis topics will be agreed upon between the Parties entering into the agreement.
3. Detailed rules of preparing a diploma work are specified in the relevant regulations of each of the Parties.
4. The diploma thesis is evaluated by a supervisor and a reviewer. A reviewer of the diploma work may be an academic teacher holding the title of professor or the academic degree of PhD, as well as a teacher authorized by the Dean who has the academic degree of doctor or an academic teacher employed in a foreign scientific unit, with recognized scientific achievements. It is required to appoint reviewers of the thesis from both universities.
5. The diploma examination at META University can take place after fulfilling the requirements specified in the Regulations for Studies at META University. The diploma examination at partner university can take place after fulfilling the requirements specified in the regulations for studies partner university.
6. Each diploma thesis is checked by the anti-plagiarism system operating at META University. A negative result of the check is a prerequisite for admitting to the diploma examination.
7. The diploma examination shall take place before a committee appointed jointly/by each of the Parties in compliance with the home and the host university rules and the Regulations for Studies. One of the members of the Committee may be a representative of a Partner

University (in case of an examination at META University) or a representative of META University (in case of an examination at Azerbaijan Technological University).

8. A representative of the partner university may participate in the work of the committee in onsite or remote form. Remote communication is conducted on the condition of simultaneous transmission of sound and image. The defense examination is recorded. The protocol of the diploma examination (thesis defence) conducted remotely is signed by the Chairperson of the Committee.
9. If the diploma dissertation is defended at a partner university, the university is obliged to submit to home university the diploma dissertation defense report and the student's course card at the latest 2 weeks after defending the diploma dissertation.
10. Diploma theses are protected by the copyright in accordance with the applicable Polish and Azerbaijani laws and regulations.
11. After fulfilling the conditions resulting from the implementation of this Agreement and after successfully passing the diploma examination, students studying within the framework of the Agreement shall receive a University diploma confirming the completion of studies and the a diploma supplement. The supplement shall include a list of grades for each course received during the course of study along with a list of the student's additional activities in accordance with the applicable regulations governing diplomas.

Article 6

Students' rights and duties

1. Each selected student will formalise an Agreement with his University, prior to the mobility period, agreeing to respect the previously laid-out conditions until the conclusion of the foreseen studies. Student applications must be submitted to the student's home university.
2. During the mobility period, the students of this programme will fulfil all their duties toward the home University, where they are matriculated.
3. Students studying under this Agreement have the same rights and obligations, as other students of the University, in particular a right to have a Student Identity card, with the exception of clause 4.
4. Students participating in the programme may apply to social scholarships and scholarships for learning achievements only at their home university.
5. Students are matriculated according to the Regulations for Studies of the Home University.
6. In the case of student's leave of absence, Parties undertake to immediately inform the Partner University. The rules of continuing studies for students during the leave of absence will be specified in a written form, accepted by both Parties.
7. After graduation each of the Parties, according to this Agreement is obliged to issue a student with a transcript of records, with grades and ECTS credit points divided into semesters, validated by the University, in the official language used at the University, and in English.

Article 7

Financial regulations

1. Students qualified for studies under this agreement will be required to pay a tuition fee to the host University. The amount of the fee is regulated by specific agreements for each double degree programme concluded between Azerbaijan Technological University and META University. The study fee may come from sources other than the student's own funds, such as state grants, teaching projects, etc., if such funds are available.

2. The decision on commencement of education is made at least 3 months before the beginning of a semester, based on the list of students who registered their arrival at the receiving university.
3. Students taking part in the first or second cycle of double-degree programme will be obliged to cover their costs of accommodation, living expenses, didactic materials, and travel to and from the host University.
4. Both Partner Universities undertake to make every effort to locate students at University accommodation and help them in obtaining a visa.
5. The students are required to have personal health insurance coverage. Each Party is obliged to provide students with proper information on health insurance before or right after their arrival to host University.

Article 8 Implementation of the mobility

Both partner universities on the basis of reciprocity and partnership undertake to consistent implementation the following activities:

1. To provide all relevant information to the other University with regard to the educational development, as well as to the personal and academic integration of mobile students at the host University;
2. To appoint Coordinators for the implementation of specific agreements. In particular, Coordinators shall be responsible for:
 - a) contact between the Parties and agreeing on the provisions of the specific agreement;
 - b) monitoring the proper preparation of documents required by Parties;
 - c) taking care of students during their stay at the Partner University.
3. To assist students in finding accommodation at the host University, but with no obligation to provide it;
4. To organise alternating symposia, colloquia, conferences, seminars and meetings on research topics that might benefit the students' training;
5. To engage in activities which motivate and promote students' work and achievements.

Article 9 Final provisions

1. This Agreement shall come into force after its signing by both Parties.
2. This Agreement shall remain in force for a period of 5 years. After this period it be automatically renewed for an unspecified period of time, but either of the Parties can terminate the Agreement within the time frame specified in paragraph 3 Article 9.
3. The Agreement may be terminated by either Party upon prior written notice, but no later than 6 months before the end of the current study cycle. Students taking part in the exchange at the Partner University at the time of Agreement termination are guaranteed the ability to finish their studies at the Partner University.
4. Any disputes related to the interpretation of the provisions of this Agreement or execution of the programmes and projects arising therefrom shall be resolved amicably through negotiations and consultations between the Parties.
5. All the changes to this Agreement, as well as additional specific Agreements, require a written form for their validity.

6. Persons responsible for the appropriate transmission of information and documents are International Relations Officers of both Universities.
7. This Agreement has been drawn out in English language. Each party receives one copy of the Agreement.



Almaty

Yashar Omarov

Rector of Azerbaijan Technological University



Almaty

Aizhan Temerbayeva

Rector of META University

Date 06/04/2026

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