

«META University»  
Jaýapkershiligi shekteuli  
Seriktestigi



Limited Liability Partnership  
«META University»

---

**APPROVED**  
by order of the President  
«META University»  
No3 dated December 08, 2025

**REGULATIONS**  
**ON STUDENT PARLIAMENT**

First Edition

Almaty, 2025



## CONTENTS

1. General provisions.....	3 p.
2. Mission, goals and objectives.....	3 p.
3. Procedure for formation and term of office.....	4 p.
4. Early termination of powers.....	4 p.
5. Structure and management.....	4 p.
6. Functional responsibilities and supervised areas.....	5 p.
7. Meetings and reporting.....	7 p.
8. Final provisions.....	8 p.
10. Annex 1.....	9 p.
11. Annex 2.....	10 p.



## **1. GENERAL PROVISIONS**

1.1. The Student Parliament of META University (hereinafter referred to as the Parliament) is the highest elected body of the student government of the University.

1.2. The parliament represents the interests of students, participates in the formation of student policy and interacts with the university administration.

1.3. The Parliament carries out its activities on the principles of legality, openness, discipline, responsibility and leadership.

1.4. The organizational structure of the Parliament is approved by this Statute and is given in Annex 1, which is an integral part of it.

## **2. MISSION, GOAL AND OBJECTIVES**

### **2.1. Mission:**

Formation of an active, responsible and initiative student community capable of participating in the development of the university.

### **2.2. Purpose:**

Creation of an effective system of student self-government aimed at protecting the rights of students and developing the academic, scientific, cultural and social environment of the university.

### **2.3. Main tasks:**

Parliament:

- protects the rights and legitimate interests of students;
- participates in the improvement of the educational process;
- forms proposals for improving learning conditions;
- develops leadership and initiative of students;
- organizes university events;
- supports scientific, cultural, sports and social projects;
- strengthens academic discipline and ethics;
- forms a positive image of the university;



- provides communication between students and the administration.

### **3. PROCEDURE FOR FORMATION AND TERM OF OFFICE**

3.1. The President is elected for a term of one academic year by voting of students.

3.2. A candidate for the position of President can be a student of the 2nd or 3rd year.

3.3. Deputies are elected for a term of one academic year from among students of 1-3 courses.

3.4. Re-election is allowed.

3.5. All members of Parliament are personally responsible for the results of their activities.

### **4. EARLY TERMINATION OF POWERS**

4.1. A member of Parliament is dismissed from office in the following cases:

- three or more unexcused absences from meetings;
- systematic non-performance of duties;
- manifestations of irresponsibility;
- violations of academic ethics;
- actions discrediting the university;
- loss of trust of students and university administration.

4.2. The decision is made by the majority of votes of the Parliament.

### **5. STRUCTURE AND MANAGEMENT**

5.1. The Parliament is headed by the President, who carries out strategic and organizational management.

5.2. The President is responsible for:

- Secretary;
- Head of the Press Service;



- Deputies in the directions.

5.3. The President coordinates the activities of all areas and bears personal responsibility for the work of the Parliament.

5.4. The organizational structure of the Student Parliament is presented in Appendix 1.

5.5. The composition of the Student Parliament for the current academic year is approved and given in Appendix 2 to these Regulations.

## **6. FUNCTIONAL RESPONSIBILITIES AND SUPERVISED AREAS**

### **6.1. The President of the Parliament performs the following functions:**

- carries out general management of the activities of the Student Parliament and ensures the coordination of the work of its structural subdivisions;
- represents the interests of students in cooperation with the university administration and other structural divisions;
- organizes and conducts meetings of the Student Parliament, forms the agenda of meetings;
- ensures the implementation of decisions made by the Student Parliament and monitors their implementation;
- initiates and supports the implementation of student initiatives, projects and events;
- contributes to the development of student self-government and the involvement of students in the social life of the university.

### **6.2. The Secretary of the Parliament performs the following functions:**

- keeps and draws up minutes of the sittings of the Parliament;
- organizes and maintains the document flow of the Parliament;
- controls the execution of instructions and decisions taken;
- forms, maintains and ensures the storage of the archive of documentation.



### **6.3. The head of the press service performs the following functions:**

- organizes information support for the activities of the Student Parliament and student activists;
- forms and implements the media strategy of student activists;
- supervises the maintenance of information pages of student activists in social networks (Instagram, Telegram, @meta\_jastary).

### **The following are subordinate to the following persons:**

- mobilograph – takes photos and videos of events;
- SMM/ content maker - provides the preparation and publication of materials, as well as online communication in social networks;
- Designer – develops and implements the visual design of information materials.

### **6.4. The Deputy for Academic Affairs performs the following functions:**

- monitors the educational process and academic progress of students;
- considers students' appeals on training issues;
- interacts with the university administration and academic departments on the educational process;
- contributes to the provision and protection of the academic rights of students.

### **6.5. The deputy for scientific activity performs the following functions:**

- organizes and coordinates scientific events among students;
- promotes the development of research activity of students;
- supports and accompanies the implementation of student research projects;• informs students about the possibilities of participating in scientific conferences, forums and competitions.

### **Supervises:**

- the META HUB club organizes conferences, scientific forums and student research projects.



## **6.6. The deputy for social and cultural activities performs the following functions:**

- organizes and coordinates cultural, social and sports events of the university;
- promotes the development of student initiatives, creative activity and social responsibility of students;
- organizes and conducts charitable, social and volunteer events;
- promotes a healthy lifestyle and promotes the involvement of students in sports activities;
- supports and coordinates the implementation of student projects in the field of culture, sports and social activities.

### **Supervises:**


- QAZDEMEU club – social and volunteer initiatives;
- club "EVENT" - organization of university events;
- VIA "Zhastar" — musical accompaniment of events;
- choreographic club "The Diva" - creative performances;
- club "Shabyt" - development of students' skills of public speaking, public speaking and participation in debates.
- META SPORT club – organization of sports events and projects;

## **7. MEETINGS AND REPORTING**

7.1. Meetings of the deputies of the Student Parliament are held on a monthly basis.

7.2. During the meetings, topical issues of student life are considered, initiatives and proposals of students are discussed, as well as issues related to the improvement of the educational process, the student environment and the organization of extracurricular activities.

7.3. At the end of each semester (trimester), the deputies of the Student Parliament hold a meeting with the university administration, at which they discuss the results of

	<b>Limited Liability Partnership «META University»</b>	<b>Page. 8 of 11</b>
	<i>Regulations on the Student Parliament</i>	

the work done, current problems of the student environment, as well as develop proposals and recommendations for their solution.

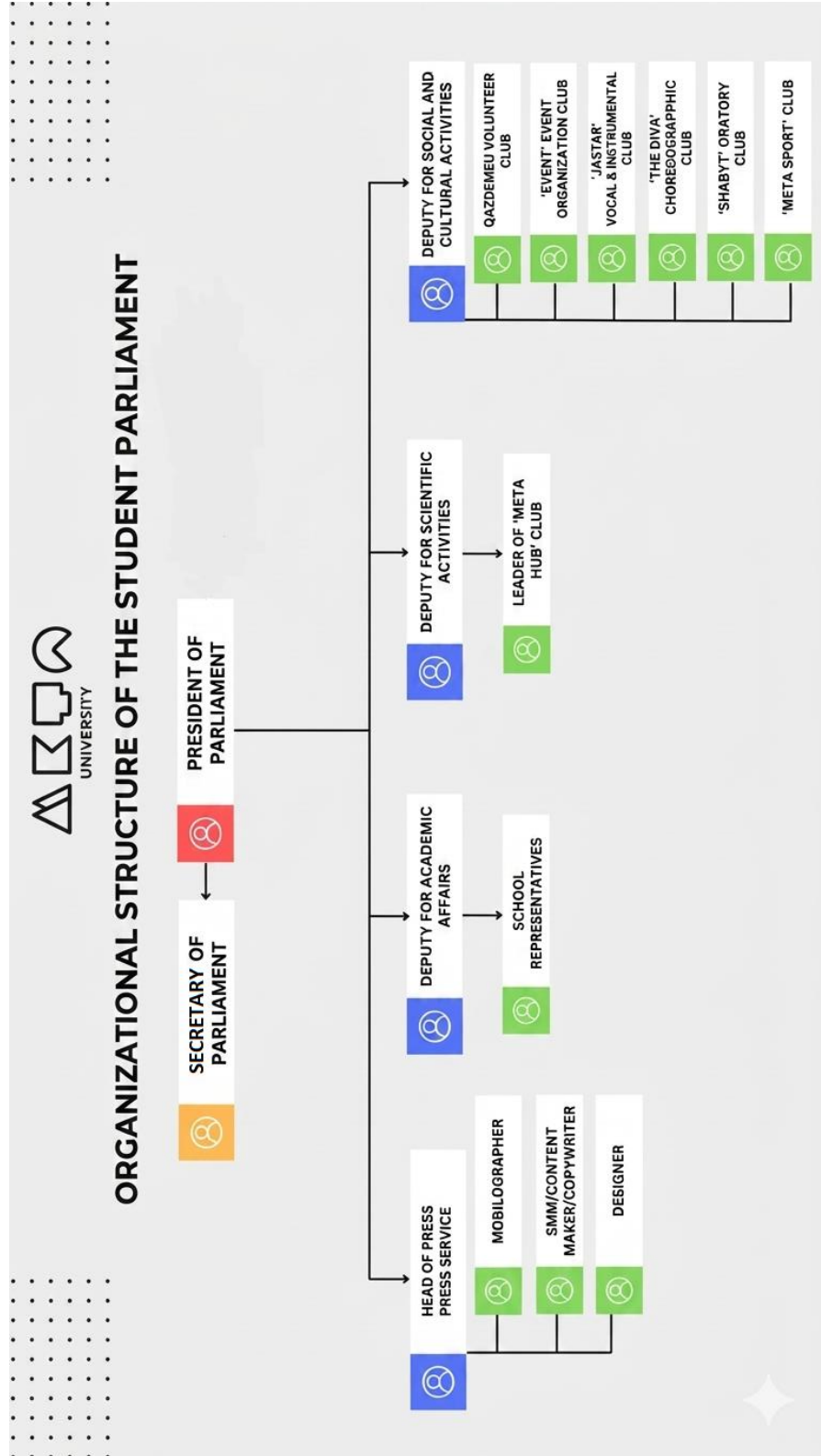
## **8. FINAL PROVISIONS**

8.1. The Parliament is the main representative body of META University students.

8.2. These Regulations come into force from the moment of approval by the university administration.



Annex 1





*Annex 2*  
*to the Regulations on the Student Parliament META University*

**Information about the Student Parliament**

This Appendix is an integral part of the Regulations on the Student Parliament of META University and contains up-to-date information about the deputies included in the organizational structure of the Student Parliament, indicating their functional subordination and distribution of responsibility.

**Period of activity: 2025-2026 academic year**

<b>№</b>	<b>Name</b>	<b>Course</b>	<b>Position</b>	<b>Area of activity</b>	<b>Subordination</b>	<b>Functional responsibilities</b>	<b>Contacts</b>
1.	Jalgaubai Olzhas Bazarbayuly	3	President	General Guidance	Director of the DRS	Coordination of the Parliament's activities	zh.olzhas@meta.edu.kz
2.	Arizdinova Anel Azizzhanovna	3	Secretary	Document flow	President	Record keeping, document management	a.arizdinova@meta.edu.kz
3.	Dautbullaev Umizhan Rakhimzhanovich	2	Head of the Press Service	Media/PR	President	Information support	u.daulbullaev@meta.edu.kz
4.	Meirkhanova Aruzhan Kanatovna	3	Deputy	Academic direction	President	Monitoring progress	a.meirhanova@meta.edu.kz
5.	Orynbasar Doszhan Yerzhanuly	1	Deputy	Scientific activity	President	Organization of scientific events	doszhan.orynbasar@meta.edu.kz
6.	Eskermes Zhanerke Yerzhankyzy	1	Deputy	Social Work and Cultural and Leisure Activities	President	Organization of cultural leisure for students	zh.eskermes@meta.edu.kz

**Director of the Student Affairs Department of META University**

\_\_\_\_\_/\_\_\_\_\_  
(signature) (full name)

"\_\_" \_\_\_\_\_ 20\_\_



**Limited Liability Partnership  
«META University»**

**Page. 11 of 11**

*Regulations on the Student Parliament*